

## North-Central Regional Time Sensitive Emergency (TSE) Committee Meeting Minutes

July 18, 2015

*Present:* Bill Spencer, Eric Kopczynski, Angie Jackson, Matt Forge, Matt Dudley,  
Katy Quinn, Blake Richards, Gaylon Waits, Laure Larsen  
*By Phone:* Dr. Kelly McGrath, Nicole Noltensmeyer, Christian Surjan

*Next meeting:* September 15, 2015 @ Clearwater Valley (Confirm – Alternate Syringa)

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### I. Welcome and Introductions

Angie Jackson opened the meeting. All participants introduced themselves.

### II. Open Chair Position

Discussion held around potential volunteers. Matt Dudley nominated Angie Jackson, Matt Forge seconded the motion, all in agreement - none opposed. Angie accepted. Requested further discussion around another member of the committee taking over her position as chair of the education sub-committee but with her continued involvement.

### III. Agency Reports

**St. Mary's:** Took a number of trees down to create a safer heli-pad. Moving forward, working on policies, plan is still to apply for a level 4, locating/taking stock of supplies for trauma/EP

**Clearwater:** Same as St. Mary's. Both agencies are working together.

**Syringa:** Working on trauma protocol, would like confirmation of when applications/guidelines will be finalized on the state level for next steps, also waiting on St. Joe's to outline scope of service and document our agreed upon acceptance process – goal is to move to a transfer center to ED MD acceptance policy ensuring timely transfer from outlying facilities.

**Gritman:** Not present. Angie will attempt to contact Nicole Weaton who is acting as interim in Mark's absence and invite her to the next meeting.

**St. Joe's:** In final stages of approving I/O policy allowing our ED RNs to insert I/Os. Formal training at the end of month – shared this information with the group. Discussion with the general surgeons around outlining our scope of service and then moving to a process where the ED MD would accept the patient. Next steps are GS to ED conversation at our next internal trauma committee meeting.

**Lifeflight:** No update

**MedStar:** Not present.

**Lewiston Fire:** No update. Will invite dispatcher Cindy Felton to next meeting in hopes of having some representation in the area of dispatch to gain a better understanding of process.

**Clearwater County Ambulance:** Not present.

**Moscow Ambulance:** Not present.

**Idaho County:** Not present.

**IV. Dispatch Involvement In Committee:** Gaylon is going to invite dispatcher Cindy Felton to the next meeting in hopes of having some representation in the area of dispatch allowing for better understanding of their process.

**V. Approved State-Wide Trauma Triage Guidelines:** Bill reported they were approved by state. Christian reported they were taken directly from the CDC's recommended guidelines with input from several of the facilities in the South who are already utilizing. Allows for better utilization of resources. Each facility will take back for discussion with their teams.

**VI. Education Sub-Committee:** Plans to meet again the second week in September. The group initially discussed moving forward with a facebook platform to post educational videos and training events and notify all of what is happening in each of our facilities. This was revisited and we will likely move back to a newsletter format that can be distributed within facilities and work to increase collaboration among the various educators in our region by involving them in the work the TSE education sub-committee is doing and then having them support via education in each of their areas. It was also suggested that we look at having certified CME/CEUs through SJRMC or the state. Christian was going to check into this process further – we could then hold occasional video conferences around the region helping those in the outlying communities to achieve their educational requirements for trauma designation.

**VII. QI Subcommittee**

Reminder that there will be a review on September 15<sup>th</sup> @ LCSC. We have one case that involved transfer and death. Need a second case. Please let Matt or Dean know if you have one – does not have to be transfer and death but multiple transfer would be best.

**VIII. Review EMS Evaluation Implications/Create Plan –** Tabled until next meeting

**IX. Involvement Of Other Facilities –** As above Angie reaching out to Gritman. Matt Dudley reaching out to Niimipuu.

**X. Open Discussion**

Angie passed out information regarding I/O training at St. Joe's at the end of the month if any others are interested in attending.

Dr. McGrath said there are 2 positions remaining in the advanced ultrasound course for providers

**XI. Wrap up and next meeting**

Next meeting at CVH September 15, 2015 – Dr. McGrath will confirm. Syringa is the alternate.

**XII. Adjourn**